

## **BOARD RESOLUTION SUMMARY LIST**

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### **NBHA RESOLUTION 2015 – 12/16 # 49**

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Resolution Approving the 2016 Meeting Schedule for the Housing Authority of the City of New Brunswick

## NBHA RESOLUTION 2015 - 12/16 # 48

### Resolution Authorizing and Approving Payment of Bills for the Month of November, 2015

**WHEREAS**, the Housing Authority of the City of New Brunswick (including any successors or assigns, the "Housing Authority"), was duly created as an agency and instrumentality of the municipality of the State (the "Local Unit") in which such Housing Authority is located, and has been continued as a housing authority pursuant to and in accordance with the provisions of the Local Redevelopment and Housing Law, constituting Chapter 79 of the Laws of 1992 of the State, and the acts amendatory thereof and supplemental thereto (*N.J.S.A. 40A:12A-1 et seq.*) (the "Local Housing Law");

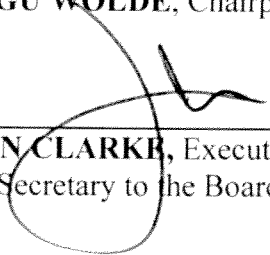
**WHEREAS**, the Executive Director, Director of Operations and Finance Administrator certify that the amounts and payment contained herein are correct and accurate to the best of their knowledge and they are in compliance with all applicable Housing Authority Procurement Policy and HUD No.24CFR 85.3G.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Housing Authority of the City of New Brunswick hereby approves and directs that the Executive Director and/or Director of Operations to process and pay the following bills for the month of November 2015:

<u>Description</u>	<u>Amount</u>
Section 8 Payments	\$ 856,080.43
Payroll	\$ 92,097.86
Accounts Payable	\$ 168,704.71
Capital Fund	\$ 23,775.00
Local General	\$ 500.00

Passed on this 16<sup>th</sup> day of December, 2015 (See attached Vote Box)

  
\_\_\_\_\_  
YIRGU WOLDE, Chairperson

  
\_\_\_\_\_  
JOHN CLARKE, Executive Director  
And Secretary to the Board

# NBHA RESOLUTION 2015 - 12/16 # 48

## Resolution Authorizing and Approving Payment of Bills for the Month of November, 2015

COMMISSIONERS	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
CUPANO						✓
JONES		✓	✓			
GIORGIANNI						✓
CALDWELL						✓
SIMPSON	✓		✓			
OVANDO			✓			
WOLDE			✓			

**NBHA RESOLUTION 2015 – 12/16 # 49**

**Resolution Appointing John Clarke as Fund Commissioner for the New Jersey Public Housing Authority Joint Insurance Fund**

**WHEREAS**, the Housing Authority of the City of New Brunswick (including any successors or assigns, the "Housing Authority"), was duly created as an agency and instrumentality of the municipality of the State (the "Local Unit") in which such Housing Authority is located, and has been continued as a housing authority pursuant to and in accordance with the provisions of the Local Redevelopment and Housing Law, constituting Chapter 79 of the Laws of 1992 of the State, and the acts amendatory thereof and supplemental thereto (*N.J.S.A. 40A:12A-1 et seq.*) (the "Local Housing Law");

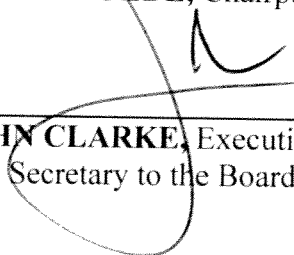
**WHEREAS**, the Housing Authority of the City of New Brunswick is a member of the New Jersey Public Housing Authority Joint Insurance Fund; and

**WHEREAS**, the bylaws of the Fund require that each member Housing Authority appoint a Fund Commissioner to represent and serve the Authority as its representative to said Fund; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Housing Authority of the City of New Brunswick does hereby appoint John Clarke as its Fund Commissioner for the New Jersey Public Housing Authority Joint Insurance Fund for the Year 2016.

Passed on this 16<sup>th</sup> day of December, 2015 (See attached Vote Box)

  
\_\_\_\_\_  
**YIRGU WOLDE**, Chairperson

  
\_\_\_\_\_  
**JOHN CLARKE**, Executive Director  
And Secretary to the Board

**NBHA RESOLUTION 2015 - 12/16 # 49**

**Resolution Appointing John Clarke as Fund Commissioner for the New Jersey  
Public Housing Authority Joint Insurance Fund**

COMMISSIONERS	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
CUPANO						
JONES	✓		✓			
GIORGIANNI						
CALDWELL			✓			
SIMPSON			✓			
OVANDO		✓	✓			
WOLDE			✓			

**NBHA RESOLUTION 2015 – 12/16 # 50**

**Resolution Approving an Amendment to the 2016 State Budget's  
Capital Appropriation Line**

**WHEREAS**, the Housing Authority of the City of New Brunswick (including any successors or assigns, the "Housing Authority"), was duly created as an agency and instrumentality of the municipality of the State (the "Local Unit") in which such Housing Authority is located, and has been continued as a housing authority pursuant to and in accordance with the provisions of the Local Redevelopment and Housing Law, constituting Chapter 79 of the Laws of 1992 of the State, and the acts amendatory thereof and supplemental thereto (*N.J.S.A. 40A:12A-1 et seq.*) (the "Local Housing Law");

**WHEREAS**, the Housing Authority of the City of New Brunswick budget was introduced on April 22, 2015 and adopted by the Board of Commissioners.

**WHEREAS**, the Housing Authority finds it necessary to amend the budget to reflect adjustments in the capital appropriation area.

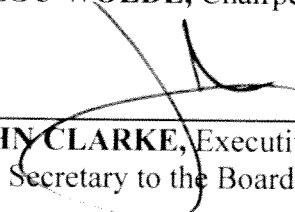
**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Housing Authority of the City of New Brunswick hereby approves the following amendment:

<u>Line Item</u>	<u>Introduced</u>	<u>Increase/Decreased</u>	<u>Amended</u>
Total Capital Appropriations	\$1,338,676	(\$764,676)	\$574,000

**BE IT FURTHER RESOLVES**, that two certified copies of this resolution be filed forthwith the Director of the Division of Local Government Services for approval.

Passed on this 16<sup>th</sup> day of December, 2015 (See attached Vote Box)

  
\_\_\_\_\_  
**YIRGU WOLDE**, Chairperson

  
\_\_\_\_\_  
**JOHN CLARKE**, Executive Director  
And Secretary to the Board

**NBHA RESOLUTION 2015 – 12/16 # 50**

**Resolution Approving an Amendment to the 2016 State Budget  
Capital Appropriation Line**

<b>COMMISSIONERS</b>	<b>MOVES</b>	<b>SECONDS</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
CUPANO						✓
JONES			✓			
CALDWELL	✓		✓			
GIORGIANNI						✓
OVANDO		✓	✓			
WOLDE			✓			
CHAIRPERSON CALDWELL			✓			

## **NBHA RESOLUTION 2015 – 12/16 # 51**

### **Resolution Approving the Award of Contract for the Provision of Professional Risk Management Services to Alamo Insurance Group**

**WHEREAS**, the Housing Authority of the City of New Brunswick (including any successors or assigns, the “Housing Authority”), was duly created as an agency and instrumentality of the municipality of the State (the “Local Unit”) in which such Housing Authority is located, and has been continued as a housing authority pursuant to and in accordance with the provisions of the Local Redevelopment and Housing Law, constituting Chapter 79 of the Laws of 1992 of the State, and the acts amendatory thereof and supplemental thereto (*N.J.S.A. 40A:12A-1 et seq.*) (the “Local Housing Law”);

**WHEREAS**, the New Brunswick Housing and Redevelopment Authority (NBHA) is in need of Professional Risk Management Services for all of the agencies public housing and redevelopment sites; and

**WHEREAS**, the Risk Manager will assist the Authority in evaluating and recommending professional methods to reduce, assume or transfer risk or loss and provide the Authority with general assistance in the preparation of applications, statement of values, etc. as required by the fund; and

**WHEREAS**, the Risk Manager will review the Authority’s assessment and assist in the preparation of the Authority’s insurance budget and review loss and engineering reports, and provide general assistance to the safety committee (or other designated committee) in its loss containment objectives also, attend requested meetings (up to 6 meetings annually); and

**WHEREAS**, the Risk Manager will review certificates of insurance from contractors, vendors and professionals when requested by the Authority and assist (where needed) in the settlement of claims, with the understanding that the Scope of Risk Management Services does not include services normally provided by a public adjuster.

**WHEREAS**, the Risk Manger will provide any other risk management related services required by the Joint Insurance Funds Bylaws; and

**WHEREAS**, the Executive Director has caused a Request for Proposals for said Professional Risk Management Services to be advertised calling for proposals to be submitted to the NBHA and three (3) proposal was submitted and evaluated in accordance with the Competitive Proposal process; and

**WHEREAS**, the proposal from ALAMO INSURANCE GROUP of Secaucus, NJ was rated at an average score of 90.0 (out of a possible 100) and is the most beneficial to the needs of the Housing and Redevelopment Authority and acceptance thereof was accordingly recommended by the Proposal Review Committee; and

**WHEREAS**, this contract is awarded pursuant to a fair and open process as defined by NJSA 19:44A-20.5; and

**WHEREAS**, these services are available through the NJJIF in accordance with our agencies agreement;



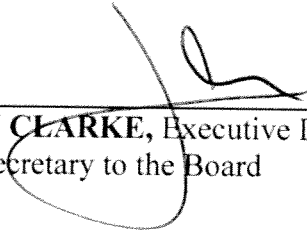
**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Housing Authority of the City of New Brunswick does hereby approve and accept said proposal for Professional Risk Management Services to ALAMO INSURANCE GROUP, for fees not to exceed six (6) percent.

Passed on this 16<sup>th</sup> day of December, 2015 (See attached Vote Box)



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**YIRGU WOLDE**, Chairperson



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**JOHN CLARKE**, Executive Director  
And Secretary to the Board

**NBHA RESOLUTION 2015 – 12/16 # 51**

**Resolution Approving the Award of Contract for the Provision of Professional Risk Management Services to Alamo Insurance Group**

COMMISSIONERS	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
CUPANO						
JONES			✓			
SIMPSON	✓		✓			
GIORGIANNI						
OVANDO			✓			
CALDWELL			✓			
CHAIRPERSON WOLDE		✓	✓			

**NBHA RESOLUTION 2015 - 12/16 # 52**

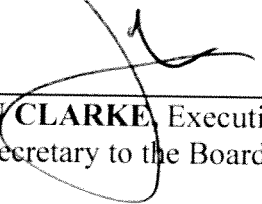
**Resolution Approving the 2016 Meeting Schedule for the Housing Authority  
of the City of New Brunswick**

**WHEREAS**, the Housing Authority of the City of New Brunswick (including any successors or assigns, the "Housing Authority"), was duly created as an agency and instrumentality of the municipality of the State (the "Local Unit") in which such Housing Authority is located, and has been continued as a housing authority pursuant to and in accordance with the provisions of the Local Redevelopment and Housing Law, constituting Chapter 79 of the Laws of 1992 of the State, and the acts amendatory thereof and supplemental thereto (*N.J.S.A. 40A:12A-1 et seq.*) (the "Local Housing Law");

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Housing Authority of the City of New Brunswick does hereby approve and accept the attached 2016 Meeting Schedule for the Housing Authority of the City of New Brunswick.

Passed on this 16<sup>th</sup> day of December, 2016 (See attached Vote Box)

  
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**YIRGU WOLDE**, Chairperson

  
\_\_\_\_\_  
**JOHN CLARKE**, Executive Director  
And Secretary to the Board

**NBHA RESOLUTION 2015 – 12/16 # 52**

**Resolution Approving the 2016 Meeting Schedule for the Housing Authority of the  
City of New Brunswick**

<b>COMMISSIONERS</b>	<b>MOVES</b>	<b>SECONDS</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
CUPANO						✓
JONES	✓		✓			
SIMPSON		✓	✓			
GIORGIANNI						✓
OVANDO			✓			
CALDWELL			✓			
CHAIRPERSON WOLDE			✓			